

Appendix C

Forms

Appendix C

Forms

The following forms are provided for information. The forms are available on PCFORMS.

**Storm Water Pollution Prevention Plan
For Construction Activities (SWPPP-CA)
LONG-FORM PROJECT**

PROJECT TITLE: _____

Facility or Location: _____ NEPA or CX No. _____

Project Description: _____

Project Construction Date/Duration: _____

Total Area of Site: _____ Area of Site to be disturbed: _____

Requirements included in project documents:

- ☐ Post SWPPP-CA notice near main entrance of construction site.
- ☐ Spill prevention measures and prompt cleanup of any liquid or dry material spills.
- ☐ Minimize offsite tracking of sediments from vehicles.
- ☐ Minimize area of disturbance and preserve vegetation.
- ☐ Good Housekeeping procedures:
 - ☐ Proper and orderly storage of chemicals, pesticides, fertilizers, fuel, and other hazardous materials.
 - ☐ Proper and regular disposal of sanitary, construction, and hazardous wastes.
- ☐ Fugitive dust control measures.
- ☐ Perform inspections monthly, after storms, and prior to project close-out.
- ☐ Attach a site map which indicates drainage patterns, discharge locations, potential pollution sources (equipment and material storage areas including soil piles), areas of soil disturbance, erosion and sediment controls, storm water control measures, and stabilization practices.

Erosion and Sediment Controls: (Describe controls to divert storm water from exposed soil and retain sediments on site, such as diversion structures, silt fences, and sediment basins. Identify the entities responsible for implementation and maintenance.)

Sequence: (Describe the sequence of major activities, control measure implementation, and control measure removal.)

Runoff Coefficient and Storm Water Management: (Calculate runoff coefficients and explain the technical basis for permanent storm water management measures if the coefficient after construction is greater than before.)

**Storm Water Pollution Prevention Plan
For Construction Activities (SWPPP-CA)
LONG-FORM PROJECT**

Final Stabilization: (Identify soil stabilization measures and describe scheduling. Identify the entities responsible for implementation and maintenance.)

Industrial Activities: (Identify industrial sources of pollutants such as asphalt and concrete plants and describe pollution prevention measures.)

Allowable Non-Storm Water Discharge: (Identify type of discharge and describe pollution prevention measures.)

Material Inventory: (Identify construction materials and wastes.)

Endangered Species: (Identify listed species or critical habitat in proximity to the construction activity. Describe any adverse impact and mitigative measures.)

I have evaluated and identified controls adequate to meet the requirements of the INEEL Storm Water Pollution Prevention Plan for Construction Activities.

Project Manager

Signature

Date

Name (Please Print)

Phone Number

I am in agreement with the provisions set forth in this plan.

INEEL SWPPP Coordinator: _____

Date: _____

CERTIFICATION:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

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Rev. 01

**Storm Water Pollution Prevention Plan
For Construction Activities (SWPPP-CA)
LONG-FORM PROJECT**

Signature: _____

Date: _____

Title: Environmental Affairs Director
For: Lockheed Martin Idaho Technologies Company
Reference: Transfer Signature Authority Letter – GEE-78-98

Signature: _____

Date: _____

Title: Environmental Programs and Settlement Agreement Manager
For: DOE-Idaho Operations Office
Reference: Transfer Signature Authority Letter – OPE-EP & SA-98-091

Worksheet must be appended to the Generic Plan or Facility SWPPP-CA.

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**Storm Water Pollution Prevention Plan
For Construction Activities (SWPPP-CA)
LONG-FORM PROJECT SWPPP-CA REVISION**

PROJECT TITLE: _____

Facility or Location: _____

Revision Number: _____

Revision Description: _____

I have evaluated and identified controls adequate to meet the requirements of the INEEL Storm Water Pollution Prevention Plan for Construction Activities.

Project Manager

Signature _____

Date _____

Name (Please Print) _____

Phone Number _____

I am in agreement with the provisions set forth in this plan.

INEEL SWPPP Coordinator: _____ Date: _____

CERTIFICATION:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: _____ Date: _____

Title: Environmental Affairs Director
For: Lockheed Martin Idaho Technologies Company
Reference: Transfer Signature Authority Letter – GEE-78-98

Signature: _____ Date: _____

Title: Environmental Programs and Settlement Agreement Manager
For: DOE-Idaho Operations Office
Reference: Transfer Signature Authority Letter – OPE-EP & SA-98-091

Worksheet must be appended to the Generic Plan or Facility SWPPP-CA.

**Storm Water Pollution Prevention Plan
For Construction Activities (SWPPP-CA)
INSPECTION REPORT**

PROJECT TITLE: _____

Facility or Location: _____

Inspector: _____

Inspector Qualification: _____

TYPE OF INSPECTION:

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> Monthly | <input type="checkbox"/> Closeout |
| <input type="checkbox"/> Final Stabilization | <input type="checkbox"/> Before Storm |
| <input type="checkbox"/> After Storm | |
| <input type="checkbox"/> Other | |

Were any problems observed in the following categories?
If Yes, how soon do the problems need to be corrected?

Yes	No	N/A		Correct Immediately	Correct by Routine Operations
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Erosion	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Housekeeping practices	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Off-site tracking	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Erosion and sediment controls	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Non-storm water discharges	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dust control	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Final stabilization measures	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Spills and leaks	_____	_____

CONDITION OF SITE:

- | | | | |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Is there evidence of storm water discharged to Big Lost River System? |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Have previously reported deficiencies been corrected? |

AFTER STORM INSPECTION: Date and time rainfall ended: _____

Date and time of inspection: _____

Amount of rainfall: _____

Weather station: _____

**Storm Water Pollution Prevention Plan
For Construction Activities (SWPPP-CA)
INSPECTION REPORT**

PROJECT TITLE: _____

OBSERVATIONS AND RECOMMENDATIONS:

Signature: _____ Date: _____

CERTIFICATION:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: _____ Date: _____

Title: Environmental Affairs Director
For: Lockheed Martin Idaho Technologies Company
Reference: Transfer Signature Authority Letter – GEE-78-98

Signature: _____ Date: _____

Title: Environmental Programs and Settlement Agreement Manager
For: DOE-Idaho Operations Office
Reference: Transfer Signature Authority Letter – OPE-EP & SA-98-091

NOTE: This report must be appended to the Project SWPPP-CA.

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**Storm Water Pollution Prevention Plan
For Construction Activities (SWPPP-CA)
NOTICE OF FINAL STABILIZATION COMPLETION**

PROJECT TITLE: _____

Facility or Location: _____

All soil distributing activities have been completed and the construction site has been stabilized. All disturbed areas have been covered with a permanent structure, pavement, sod, uniform perennial vegetation with a density of at least 70 percent, or equivalent permanent stabilization measures.

All storm water discharges associated with the identified construction activity have been eliminated.

Signature: _____ Date: _____
INEEL SWPPP Coordinator

CERTIFICATION:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: _____ Date: _____
Title: Environmental Affairs Director
For: Lockheed Martin Idaho Technologies Company
Reference: Transfer Signature Authority Letter – GEE-78-98

Signature: _____ Date: _____
Title: Environmental Programs and Settlement Agreement Manager
For: DOE-Idaho Operations Office
Reference: Transfer Signature Authority Letter – OPE-EP & SA-98-091

NOTE: This report must be appended to the Project SWPPP-CA.

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**Storm Water Pollution Prevention Plan
For Construction Activities (SWPPP-CA)
SHORT FORM PROJECT**

PROJECT TITLE: _____

Facility or Location: _____ NEPA or CX No. _____

Project Description: _____

Project Construction Date/Duration: _____

Total Area of Site: _____

Area of Site to be disturbed: _____

Requirements included in project documents:

- ☐ Spill prevention measures and prompt cleanup of any liquid or dry material spills.
- ☐ Minimize offsite tracking of sediments from vehicles.
- ☐ Minimize area of disturbance and preserve vegetation.
- ☐ Good Housekeeping procedures, including:
 - ☐ Proper and orderly storage of chemicals, pesticides, fertilizers, fuel, and other hazardous materials.
 - ☐ Proper and regular disposal of sanitary, construction, and hazardous wastes.
- ☐ Fugitive dust control measures.
- ☐ Perform inspection prior to project close-out.
- ☐ Attach a site map which indicates drainage patterns, discharge locations, potential pollution sources (equipment and material storage areas including soil piles), areas of soil disturbance, and stabilization practices.

Final Stabilization: (Identify soil stabilization measures and describe scheduling. Identify the entities responsible for implementation and maintenance.)

Allowable Non-Storm Water Discharge: (Identify type of discharge and describe pollution prevention measures.)

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**Storm Water Pollution Prevention Plan
For Construction Activities (SWPPP-CA)
SHORT FORM PROJECT**

I have evaluated and identified controls adequate to meet the requirements of the INEEL Storm Water Pollution Prevention Plan for Construction Activities.

Project Manager

Signature

Date

Name (Please Print)

Phone Number

I am in agreement with the provisions set forth in this plan.

INEEL SWPPP Coordinator:

Signature

Date

Worksheet must be appended to the Generic Plan or Facility SWPPP-CA.